

**Final Draft Checklist**

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- Composition is double-spaced
- Composition is neatly written (times new roman 12 if typed)
- Heading is on paper as directed
- Title is centered and unique to your paper
- Title repeats key words of final sentence
- Topic and clincher sentences repeat/reflect 2-3 keywords (**highlight**)
- Checked for BANNED WORDS

**Dress-Ups (highlighted)**

strong verb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-ly adverb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
quality adjective	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
when, while, where, as, since, if, although, because clause	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
who/which clause	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Sentence Openers (handwritten in the margin)**

1 Subject	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 Prepositional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 -ly Adverb	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 Very Short Sentence (2-5 words – MUST have strong verb!)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 -ing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6 clausal (when while, where, as, since, if, although, because)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Essay is free of grammar, spelling and punctuation errors
- Verb tense stays consistent throughout the entire essay
- Staple! Checklist on top, final draft, works cited, rough draft, key word outline

\_\_\_\_\_ **Required Peer/Parent Edit!** Please have a peer editor or parent look over your essay and initial here before submitting.

\_\_\_\_\_ **Extra Credit Opportunity!** Take your essay to the Writing Center (3pts)

**Remember!** Essays can always be redone for up to full credit. Redo essays must be typed. Late essays can be turned in for up to full credit, but must also be typed.