**Final Draft Checklist EIW 8 Per:\_\_\_\_ Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

□ Name is on paper as directed (correct header)

□ Composition is double-spaced, Times New Roman 12pt font

□ Title is centered and unique to paper

□ Thesis includes 1 claim + 3 reasons, last sentence of intro.

□ Topic sentence and clincher (body paragraphs) repeat 1-2 key words **(underline)**

□ Body paragraph 2 addresses a counterclaim **(highlight + underline)**

□ Body paragraph 3 addresses a counterclaim **(highlight + underline)**

□ Conclusion repeats 3 reasons from thesis **(underline)**

□ Checked for BANNED & “DEAD” WORDS (go/went, come/came, say/said, get/got, see/look etc.)

**Dress-Ups (must be highlighted in final draft for credit)**

|  |  |  |  |
| --- | --- | --- | --- |
| strong verb | □ | □ | □ |
| -ly adverb | □ | □ | □ |
| quality adjective | □ | □ | □ |
| when, while, where, as, since, if, although, because clause | □ | □ | □ |
| who/which clause (or invisible) | □ | □ | □ |

**Sentence Openers (must mark each by # in the margin of final draft for credit)**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** Subject | □ | □ | □ |
| **2** Prepositional | □ | □ | □ |
| **3** –ly Adverb | □ | □ | □ |
| **4** Very Short Sentence  (2-5 words, must include a strong verb) | □ | □ | □ |
| **5** -ing | □ | □ | □ |
| **6** clausal (when, while, where, as, since, if, although, because) | □ | □ | □ |

**Decorations (must write (?) or (S.S.S.) in margin for credit)**

|  |  |  |  |
| --- | --- | --- | --- |
| Question or 3 S.S.S. | □ | □ | □ |

**Mechanics & Grammar**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Paragraphs in 3rd POV | □ | □ | □ | □ | □ |

□ APA format is correct (includes source if used)

□ Essay is free of grammar, spelling and punctuation errors

□ Verb tense stays consistent throughout the entire essay

□ Staple! Checklist on top, final draft, works cited, rough draft, key word outline

**\_\_\_\_\_\_\_\_\_\_\_\_\_** **Required Peer/Parent Edit!** Please have a peer editor or parent look over your essay and initial here before submitting (outside of class time).

**\_\_\_\_\_\_\_\_\_\_\_\_\_ Extra Credit Opportunity!** Take your essay to the Writing Center & get initial (3pts)

**Remember!** Essays can always be redone for up to full credit. Redo essays must be typed.